

राष्ट्रीय तकनीकी शिक्षक प्रशिक्षण एवं अनुसंधान संस्थान
सेक्टर 26, चंडीगढ़ - 160019
शिक्षा मंत्रालय, भारत सरकार

**AGENDA FOR THE
62nd MEETING OF THE FINANCE COMMITTEE**

**DATE: 28.02.2025
VENUE: NITTTR, CHANDIGARH (HYBRID MODE)**

F.62.0 Welcoming the Chairman and Members

Prof. (Dr.) Bhola Ram Gurjar, Member Secretary and Director of the Institute welcomes Prof. VG Talawar, Hon'ble Chairman, Board of Governors and other esteemed members of the Finance Committee.

PREVIOUS MEETING

ITEM NO. F.62.1	TO CONFIRM THE MINUTES OF THE 61st MEETING OF THE FINANCE COMMITTEE HELD ON 21.10.2024.
	The minutes of the 61 st meeting of the Finance Committee of the institute held on 21.10.2024 at NITTTR, Chandigarh (Hybrid Mode) were circulated amongst all the members vide Institute letter No. NITTTR/Dir/66Board Meeting/2349 dated 25.11.2024 (Annexure- I). It is to be mentioned that on the day of meeting, certain comments for Item No. F. 61.3.5 were received from the Finance Division, Ministry of Education (Department of Higher Education), Govt. of India, vide letter No. F. No. 2-3/2013-IFD (Pt. I) dated 21.10.2024 (Annexure- II). The Institute has communicated with the Ministry on the matter and the outcome of the same is placed under Item No. F.62.2 (Action Taken Report on Previous Decisions).
(For Consideration & Confirmation)	

ITEM NO. F.62.2	ACTION TAKEN REPORT ON PREVIOUS DECISIONS
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ITEM NO. (PREVIOUS)	AGENDA	DECISION	ACTION TAKEN
F.61.1	TO CONFIRM THE MINUTES OF THE 60th MEETING OF THE FINANCE COMMITTEE HELD ON 02.08.2024 THROUGH HYBRID MODE	<p>Certain comments for Item No. F. 60.4.8 (against Item No. F.61.1) were received from the Finance Division, Ministry of Education (Department of Higher Education), Govt. of India, vide letter No. F. No. 2-3/2013-IFD (Pt. I) dated 21.10.2024 (copy attached as Annexure-III). The institute is communicating with the Ministry on the matter and the outcome of the same shall be put up to the next meeting of Finance Committee.</p> <p>Barring the above item, the esteemed Members of Finance Committee accepted the minutes of 60th meeting of the Finance Committee held on 2.8.2024 at NITTTR, Chandigarh. The same were recorded as confirmed.</p>	<p>Letter regarding clarification of comments of Finance Division, MoE on Agenda of 60th FC, 65th BoG and 39th NITTTR Chandigarh Society has been sent to MoE, vide Letter No. NITTTR/Dir/PA/499 Dated 02.01.2025. Reply is still awaited.</p>
F.58.3.5	TO CONSIDER AND APPROVE THE REVISED POLICY TO UTILIZE CPDA FUNDS	Noted.	Action is under process

F.59.3.2	TO APPROVE THE EXPENDITURE TO REPLACE THE EXISTING SIGNAGE/ NAME PLATES OF BUILDING OF THE INSTITUTE TO TRILINGUAL i.e. PUNJABI, HINDI AND ENGLISH – REGARDING.	Noted.	Work is in progress.
F.60.4.2	TO CONSIDER DECLARATION OF GOODS INCLUDING EQUIPMENT, FURNITURE ETC. AS OBSOLETE OR UNSERVICEABLE	Noted.	Goods disposed of through tender process and an amount of ₹1,28,000/- (Rupees one lakh twenty eighty thousand only) (excluding IGST) has been deposited in the Institute Account.
F.60.4.5	RENOVATION OF TOILETS ATTACHED TO AUDITORIUM OF THE INSTITUTE	Noted	Work is in progress.
F.60.4.7	TO CONSIDER THE PURCHASE OF THERMOGRAVIMETRIC ANALYSIS (TGA)	Noted.	The bill has been processed, and payment was released vide payment advice No. C122424270139 dated.18-12-2024. The equipment is in order and working to the satisfaction of the concerned department.

F.61.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 30.09.2024	The Director of the institute presented the latest status report on the progress of capital and revenue expenditures, including that of grant heads up to 30.09.2024. The same was accepted, approved and recommended to BOG for approval.	Noted.
F.61.3.2	TO CONSIDER TO IMPLEMENT THE AMENDMENT IN GENERAL FINANCIAL RULES, 2017, ENHANCEMENT OF THE DELEGATION OF POWERS OF DIRECTOR AND HEADS OF DEPARTMENT/ ESTATE OFFICER	After deliberations, the esteemed Members of the Finance Committee approved the proposal of the institute to implement the amendments in GFR 2017 and enhance the delegation of powers of Director and Heads of Department/Estate Officer. The same was recommended to the Board of Governors for approval.	Circular No. 96 dated: 08.01.2025 has been issued (Annexure- IV)
F.61.3.3	TO CONSIDER THE RELEASE OF PAYMENT FOR THIN FILM DEPOSITION UNIT WITH ACCESSORIES	After deliberations, the esteemed Members of the Finance Committee approved to release the payment for Thin Film Deposition Unit with accessories in the financial year 2024-25. The same was recommended to the Board of Governors for approval.	The bill has been processed and payment was released vide transaction no. NPCI-179CSCA-11635235-C122424270833 dated 20 Dec, 2024. The equipment is in order and working to the satisfaction of the concerned department.

<p>F. 61.3.4</p>	<p>TO APPROVE THE REVISED BUDGET ESTIMATES FOR THE YEAR 2024-2025 AND BUDGET ESTIMATES FOR THE YEAR 2025-2026</p>	<p>After deliberations and discussions, the Finance Committee accepted the Revised Budget Estimates of the Institute for the financial year 2024-2025 and Budget Estimates for the year 2025-2026. The same was recommended to the BOG for consideration and approval.</p>	<p>Revised Budget Estimates for the year 2024-2025 and Budget Estimates for the year 2025-2026 has been circulated via mail dated 05.12.2024.</p>
<p>F. 61.3.5</p>	<p>TO CONSIDER THE CONSTRUCTION PLAN OF RESIDENTIAL HOUSES AT SECTOR-42, CHANDIGARH</p>	<p>Certain comments for Item No. F. 61.3.5 were received from the Finance Division, Ministry of Education (Department of Higher Education), Govt. of India, vide letter No. F. No. 2-3/2013-IFD (Pt.I) dated 21.10.2024 (copy attached). The institute is communicating with the Ministry on the matter and the outcome of the same shall be put up to the next meeting of the Finance Committee.</p>	<p>Letter regarding justification for construction of three faculty houses at NITTTR Chandigarh has been submitted to MoE vide letter no. NITTTR/Dir/Estates/2431 Dated 03.12.2024. Reply is still awaited.</p>

ITEM NO. F.62.3	ITEMS FOR CONSIDERATION AND APPROVAL
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ITEM NO. F.62.3.1	TO CONSIDER STATUS REPORT ON PROGRESS OF CAPITAL AND REVENUE EXPENDITURE UPTO 01.02.2025
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(Figures in lacs)

<u>Scheme</u>	<u>Revised Budget Estimates for 2024-25 approved by BOG</u>	<u>Opening Balance as on 01.04.2024</u>	<u>Grant Received from MoE/Gol</u>	<u>Internal Income Generated upto 31.01.2025</u>	<u>Total Fund Available upto 31.01.2025</u>	<u>Progressive Expenditure upto 31.01.2025</u>	<u>Balance as on 01.02.2025</u>
<u>Training and Pension (OH-31)</u>	2497.11	157.71	300.00	-	457.71	1403.47	(-)945.76
<u>Capital (OH-35)</u>	2584.57	888.63	-	-	888.63	218.09	670.54
<u>Salary and Retirement Benefits (OH-36)</u>	3301.60	561.03	1686.00	-	2247.03	2193.54	53.49
<u>IRG</u>	275.35	3309.37	-	684.50	3993.87	289.38	3704.49
FINANCE COMMITTEE MAY KINDLY CONSIDER, APPROVE AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL.							

ITEM NO. F.62.3.2	TO CONSIDER THE PURCHASE OF EQUIPMENT FOR CENTRE FOR PROFESSIONAL DEVELOPMENT IN ARTIFICIAL INTELLIGENCE AND PROPRIETARY HARDWARE AND SOFTWARE THROUGH EDCIL
	<p>NITTTR Chandigarh is planning to establish Centre for Professional Development in Artificial Intelligence in its own premises. Ministry already approved vide letter No. 7-9/2024-TS.IV dated 24th May, 2024 (Annexure- V). The Board of Governors has already approved the budget for the same vide Item No.B.66.5.1 (Budget Head 35.02.05). Since it is a very large-scale project requiring approx. Rs. 10 crores to establish the centre, NITTTR Chandigarh wants to execute this project through EdCIL (India) Limited, Noida, which is a Government of India Enterprise under the Ministry of Education and has significant experience and credibility in implementing Educational and Skill development projects. Besides this, NITTTR Chandigarh also wants to purchase proprietary software and hardware through EdCIL as per terms and conditions in the draft MoU.(Annexure - VI).</p> <p>In the light of above, Finance Committee may kindly consider and allow the purchase of equipment for the Centre for Professional Development in Artificial Intelligence and procure the Proprietary Hardware and Software through EdCIL (India) Limited, Noida.</p>
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.62.3.3	TO CONSIDER THE APPOINTMENT OF CONTROLLER OF EXAMINATION AND SANCTION OF FINANCIAL POWER TO DIRECTOR
	<p>As the institute has been granted Deemed-to-be-university status, there is an urgent requirement of Controller of Examination, Additional Controller of Examination, Registrar, Assistant Registrar, Deputy Registrar and allied staff. As, there are no such posts in the institute for these positions, Director has assigned additional duties of Controller of Examination, Additional Controller of Examination, Assistant Registrar, Deputy Registrar to the faculty of the institute. A meeting was held on 20.11.2024 to discuss the functions and requirements of the office of the Controller of Examination, minutes of the meeting attached as Annexure- VII. The members of Academic Council approved the item and recommended to Finance Committee for consideration and approval.</p> <p>In the wider interest of the Institute, it is proposed that financial power of up-to 5 lakhs may be granted to the Director of the Institute for any emergency regarding the smooth conduct of the examinations.</p>
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.62.3.4	TO CONSIDER THE REVISED RULES FOR STUDENT TRAINING AND CREDITIZATION OF APPRENTICESHIP TRAINING
	<p>The revised rules for student training and creditization of Apprenticeship training were presented before the members of the Academic Council. The same were approved and ratified by the members of Academic Council. Minutes of the meeting held on 01.01.2025 is annexed as Annexure- VIII.</p>
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	

ITEM NO. F.62.3.5	TO CONSIDER THE REVISED FEE NORMS OF VARIOUS PROGRAMMES
	The revised fee norms of faculty development programs, short term courses and programmes under consultancy mode were presented and subsequently approved by the members of the Academic Council. (Annexure - IX)
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.62.3.6	TO CONSIDER THE PROPOSAL FOR ESTABLISHING OF SECTION-8 COMPANY AT NITTTR, CHANDIGARH
	<p>A proposal was invited to compile the Institute's requirements for Research & Innovation Parks by MoE, Govt. of India from Centrally Funded Technical Institutes under the Ministry of Education, Gol in 2024 (detail is annexed as Annexure- X). For this Research Park, a detailed project will be submitted in May/June 2025 using the format to be provided by MoE. For establishing these Research Parks, NITTTR, Chandigarh may be provided grant by MoE for MOOC development under SWAYAM along with capacity-building-related activities. Since NITTTR, Chandigarh conferred with Deemed to be University Status under Distinct Category, from Feb 2024 and as per requirements from the regulatory body's point, we have to go for different accreditations like NAAC, NBA, etc., the Section 8 company will help NITTTR, Chandigarh to score better while evaluation as we will be in line with Gol initiatives. This will also help the Institute to get resources/funds from various sources (philanthropists/ corporates/ industry, etc.), which is being encouraged by the Ministry. Even for getting funds under Corporate Social Responsibility (CSR), the Section 8 company is of great advantage.</p> <p>The proposed name for Section-8 Company may be NITTTR Chandigarh Research and Development Foundation.</p> <p>The Director and Dean (Administration & Finance) may be the First Directors, and one more Professor from the Institute may be proposed as a Director in the proposed company.</p> <p>Considering the possibility of funding from MoE, Gol and the benefit of the Nation's capacity building, permission may be granted to start the procedure for Section-8 company.</p> <p>Permission may also be accorded for one-time initial expenses of Rs. 2 lakhs for</p> <ul style="list-style-type: none"> (i) Paying Govt. and Professional fees (ii) Conducting workshops for the training of Institute faculty and employees, and (iii) Other Miscellaneous expenses related to establishing the proposed Section 8 Company.
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	
ITEM NO. F.62.3.7	TO CONSIDER THE PROPOSAL TO REVISE THE RATES FOR TAXI-SERVICES/OWN-CAR FOR OFFICIAL PURPOSES
	A committee duly constituted by the Competent Authority met on 22.01.2025 to revise the rates for taxi-services/ own car for official purposes. The committee extensively discussed the matter and the recommendations along with minutes of the meeting is annexed as Annexure- XI .
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	

ITEM NO. F.62.3.8	TO CONSIDER THE PROPOSAL TO WRITE-OFF THE INSTITUTE STAFF BUS
	<p>As per the Gazette Notification dated 16.01.2023 issued by Ministry of Road Transport and Highways clause (2) (Annexure- XII) which is as under:- <i>“Disposal of such vehicles shall, after the expiry of the fifteen years from the date of initial registration of the vehicle, be ensured through the Registered Vehicle Scrapping Facility set up in accordance with the Motor Vehicles (Registration and Functions of Vehicles Scrapping Facility) Rules, 2021, as amended from time to time”.</i></p> <p>It is pertinent to mention here that Institute Staff Bus bearing Registration No. CH01G11251 was purchased in the year 2004, which is more than 20 years old and do not have permission to ply on the road.</p> <p>In the light of above, the Finance Committee may kindly consider and approve the proposal to write-off the above mentioned Institute Staff Bus.</p>
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	

SUPPLEMENTARY AGENDA ITEM FOR 62nd FINANCE COMMITTEE MEETING

ITEM NO. F.62.3.9	TO CONSIDER THE PROPOSAL FOR ESTABLISHING A CENTRE FOR CONDUCT AND COORDINATION OF ACTIVITIES FOR INCREASING INTERNAL REVENUE GENERATION (IRG) OF THE INSTITUTE
	<p>Ministry of Education, Govt. of India vide letter no. 6-18/2024-TS.IV dated 2nd December, 2024, has asked NITTTRs to develop a sustainability model and work towards Internal Revenue Generation (IRG). Committee duly constituted by the Competent Authority for this work met on 18 February 2025 to discuss the matter mentioned above. It is proposed that a Talent Acquisition and Skill Development Centre (TASDC) be established in NITTTR Chandigarh. The Centre shall offer consultancy services in diverse areas to Educational Institutes, Industry, and Government Departments to guide them through the process of institutional building, pursuit of excellence, change management, brand building, equip their workforce with the skills of the future, transform their talent acquisition and skills strategies as well as processes with the right balance of people, data, AI and automation. The centre shall help them define and grow the right skills for tomorrow’s enterprise, today. Detailed minutes of the meeting is annexed as Annexure- XIII.</p>
FINANCE COMMITTEE MAY CONSIDER AND MAKE SUITABLE RECOMMENDATIONS TO BOARD OF GOVERNORS FOR APPROVAL	

ITEM NO. F.62.4	ANY OTHER ITEM(S) WITH THE PERMISSION OF THE CHAIR
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